

ALTARNUN ANNUAL PARISH MEETING

PARISHIONERS OF ALTARNUN ARE INVITED TO ATTEND IN THE VILLAGE HALL
WEDNESDAY 8TH MAY 2024 AT 7.30PM

AGENDA

- 1/24** TO RECEIVE ANY OTHER ANNUAL REPORTS FROM PARISH ORGANISATIONS
- 2/24** TO RECEIVE ALTARNUN WARD COUNCILLORS ANNUAL REPORT
- 3/24** TO RECEIVE THE ALTARNUN PARISH COUNCIL ANNUAL REPORT
- 4/24** TO ADVISE DATE OF NEXT ANNUAL PARISH MEETING EXPECTED TO BE 7TH MAY 2025

Altarnun Parish Council

Members of Altarnun Parish Council (APC) are hereby summoned to attend:

Altarnun Parish Annual Council Meeting to be held in Altarnun Village Hall. **Wednesday 8th May 2024** commencing **five minutes after the conclusion of the Annual Parish Meeting** which starts at **7.30pm**.



Parish Clerk, 26th April 2024

AGENDA

63/24 Election of Chair.

64/24 Election of vice chair and appointment of any councillor administration roles.

65/24 Members apologies for absence.

66/24 Members Declaration of Interest and requests for dispensations.

Councillors who have registered a dis-closable pecuniary interest or should declare a non-registerable interest in relation to any item of business being transacted at this meeting are reminded to do so and leave the meeting whenever the item is being discussed unless a dispensation has been granted. Members are reminded to declare gifts and hospitality in accordance with APC Code of Conduct Part 2.6.

67/24 Members of the public and Ward Councillor's invitation to address the meeting.

68/24 To approve the minutes of the APC Council meeting held on 3rd April 2024

69/24 Matters arising from minutes of APC Annual Council meeting 3rd April 2024 and not included in this agenda.

70/24 Finance Matters: including: RFO report & accounts payable.

71/24 To resolve to approve APC Annual Governance Statement 2023/24

72/24 To resolve to approve APC Annual Accounting Statement 2023/24

73/24 To advise Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return for 2023/24 commencement and ending dates.

74/24 To record and agree the report of any conflict of Interest with BDO LLP (2024/25 external auditors for APC).

75/24 Review inventory of land and assets including buildings and office equipment including confirmation of arrangements for insurance cover in respect of all insured assets.

76/24 Review of APC and staff subscriptions to other bodies, the council's complaints procedure, the council's procedures for handling requests made under the Freedom of Information Act 2000, the Data Protection Act 2018 and undertake a review of APC governance documents published on the councils web site, including APC Risk Management Policy and Risk Register. Review and adoption/re adoption of appropriate standing orders and financial regulations. Review of arrangements, including any charters and agency agreements, with other local authorities and review of contributions made to expenditure incurred by other local authorities. Review of representation on or work with any external bodies and arrangements for reporting back.

77/24 Planning Applications: To approve a statutory consultee comment for any applications received prior to the evening of the meeting, including:

-PA24/02539 Proposal: 'Construction of dwelling following demolition of redundant water reservoir' without compliance of condition 2 of decision PA17/02452 dated 08/08/2017. Location: Land South of The Anchorage Altarnun. Applicant: Mr G Bloor

- PA24/02465 Proposal: Demolition of existing shower block and office/staff room, removal of external extraction plant and other equipment and erection of building to provide storage, internal plant room and office/staff room Location: Subway Altarnun Applicant: Ms T Colwill

- PA24/02439 Proposal: 'Conversion of three redundant agricultural barns to live-work unit, a holiday let and ancillary games room and the restoration of an annex to the farmhouse at Higher Tregirls Farm' without compliance of condition 3 of decision E1/2009/01281 dated 21/10/2009. Location: Tredoggett Farm Altarnun Applicant: Mr and Mrs Anderson

For further details about any planning application, note the reference number and go to the Cornwall Council website <http://planning.cornwall.gov.uk/online-applications/>

78/24 Planning Decisions: To report decisions advised prior to the evening of the meeting, including: PA24/01454, PA24/01149, PA24/01252 & PA24/02542.

79/24 Pre-Application Planning Cases: Report Any cases notified prior to meeting for information only.

80/24 Public Conveniences at Riverside. To include placing of signage & cleaning standards.

81/24 Penpont View. To update ongoing matters including devolution of grass cutting.

82/23 Correspondence – for information only.

83/23 Advise venue, time & date of the next council meeting, expected to be at Altarnun Village Hall, Wednesday 5th June 2024 at 7.30pm.